

HOW TO ENROL IN OPTIONAL & ELECTIVE UNIT

Enrolling in Optional or Elective Units

- 1. Optional units are indicated by an O icon: 🖸 and Elective units are indicated by an E icon: 트
- 2. In order to enrol in an optional/elective unit, you will need to add your chosen optional/elective unit to the Study Plan. To do this, scroll down to the Option/Elective line in your study plan (you may have more than one) and click **Choose**.

÷	🗄 Expand All 🖻 Collapse All 🗧			
F	BH-ENGR - Bachelor of Engineering (Honours)			
A	Admitted 2022, Semester 1, Miri Sarawak Campus, Internal			
More Details Additional Completion Criteria				
	O Choose Your Year 1 Optional Unit			
	25.000 Credit Points remaining for selection	Choose		
	More Details			

3. On the next screen, select the unit you would like to add to your Study Plan from the units listed, by clicking **Add to Study Planner**.

Options for Year 1 Semester 2				
Options for Year 1 Semester 2				
O BLAW1002 - Markets and Legal Frameworks				
	Add to Study Planner			
More Details Requisite Information Availabilities				

4. This unit will now be added to your Selected Units list. To add it to your Study Plan, click **Save Changes on Study Planner**.



5. The unit will now appear, ready for enrolment (you may need to scroll down to see it). If you wish to change the optional/elective unit you've selected, click **Change**.

Expand All Collapse All						
1	P BH-ENGR - Bachelor of Engineering (Honours)					
4	Admitted 202	22, Semester 1, Miri Sarawak Campus, Internal				
r	More Details Addit	ional Completion Criteria				
	O BLAW1002	- Markets and Legal Frameworks				
	Planned	2024, Semester 1, Miri Sarawak Campus, Internal	You are unable to change the availability from the default selected for you.	Change		
	More Details G	roup Details				

- 6. If you have more than one optional/elective unit to enrol in (in a semester), it is easiest to add all optional/elective units to the study plan, and then enrol in them all together.
- 7. Now that you have added your optional/elective to your study plan, you must now enrol.

Should you need further assistance, please contact us

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