



ONLINE ENROLMENT GUIDE

Enrolment Office



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1. MOODLE Activation & Retrieve Program Structure

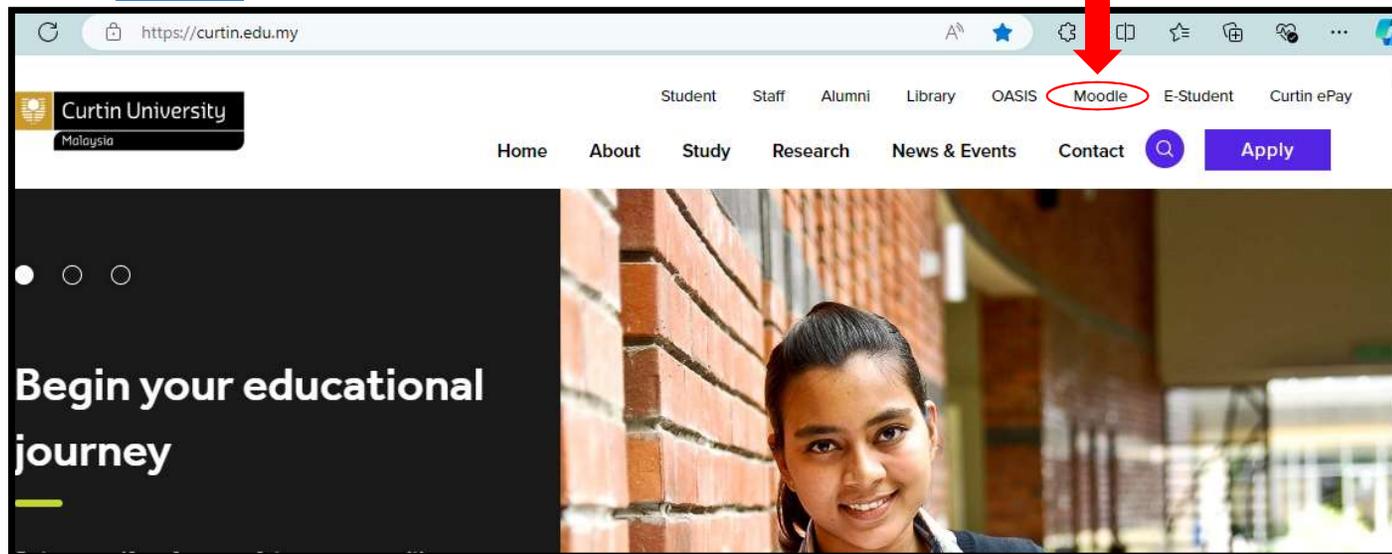


Curtin University

Malaysia

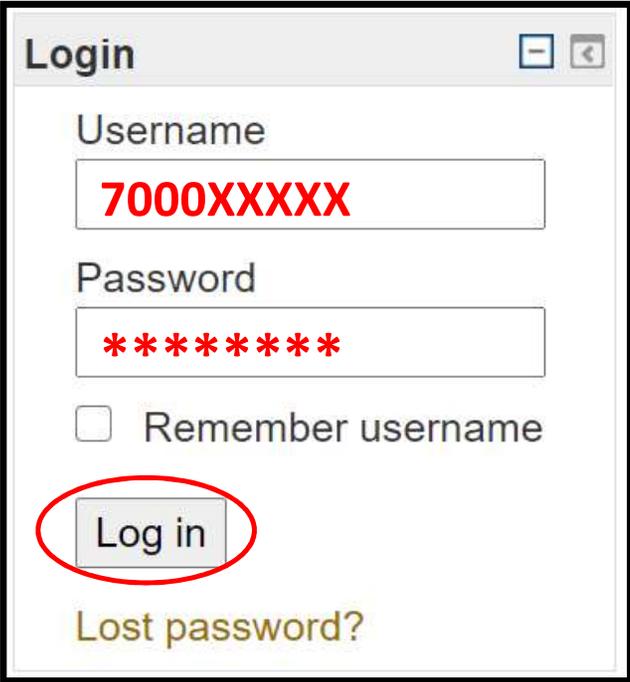
a) How to activate Moodle account?

- Steps to activate Moodle account and retrieve program structure (*previously known as the course structure*) before enrolling your units in Curtin Malaysia [E-Student \[CLICK HERE\]](#).
 - Open www.curtin.edu.my with a web browser
 - Click [Moodle](#)



a) How to activate Moodle account?

- How do I log in to my Moodle?
 - Log in to the Moodle by using your windows log in details
 - Fill in the username and password
 - Click “**Log in**”
- Login for first time:
 - Username: **Curtin Malaysia ID (7000xxxxx)**
 - Password: date of birth (**DDMMYY**)



Login

Username
7000XXXXX

Password

Remember username

Log in

Lost password?

b) How to get a program structure?

- Click on the “**Program Structure**”.
- Click on the **link** provided to open the resources.

Welcome to MOODLE, an online Learning System provided for students & lecturers in Curtin University Malaysia. This is a place where Students & Lecturers can interact with each others, interchange suggestions and ideas, and also getting learning materials from Lecturers.

Enrolment

- Access to courses in Moodle can not be used as confirmation of enrolment in these courses. It is your responsibility to ensure that your enrolment is correct via the Enrolment Office.
- If you **failed to see the course** in Moodle, check out [Student Services Enrollment Checking](#), or **contact us**.

 **Program Structures** ←

 Examination Results

 Removing a course from past semester

 Student Email/Internet guide link

Link to student webmail, wireless, and on-campus accomodation internet access.

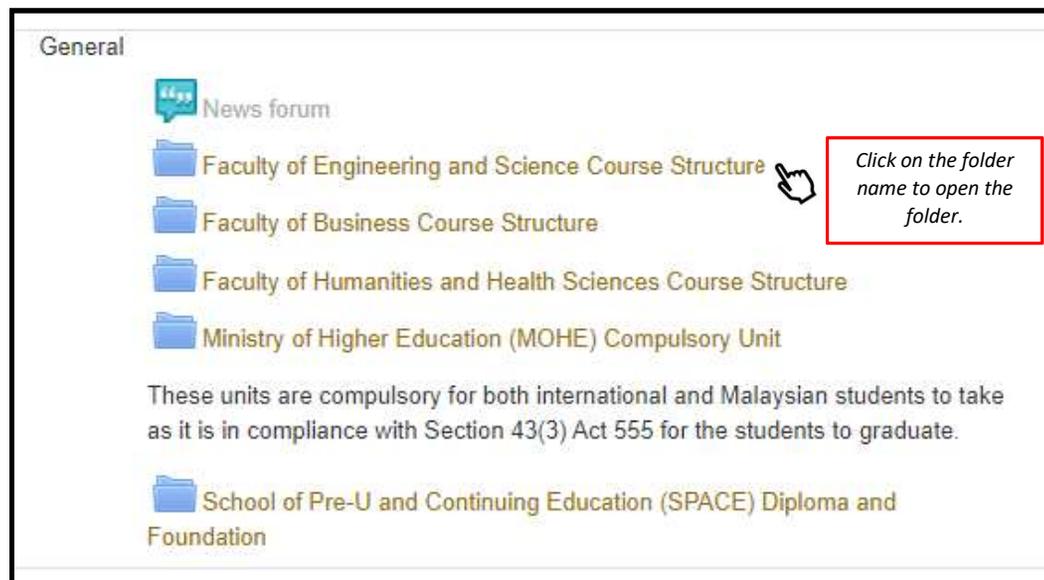
 ICT: Guidelines on how to locate and connect to a printer

Next

Click </course/view.php?id=785> link to open resource.

b) How to get a program structure?

- Select your Faculty to open folder files
- Select the program structure based on your Course and Major
- You may refer to your Letter of Offer for confirmation (new student)



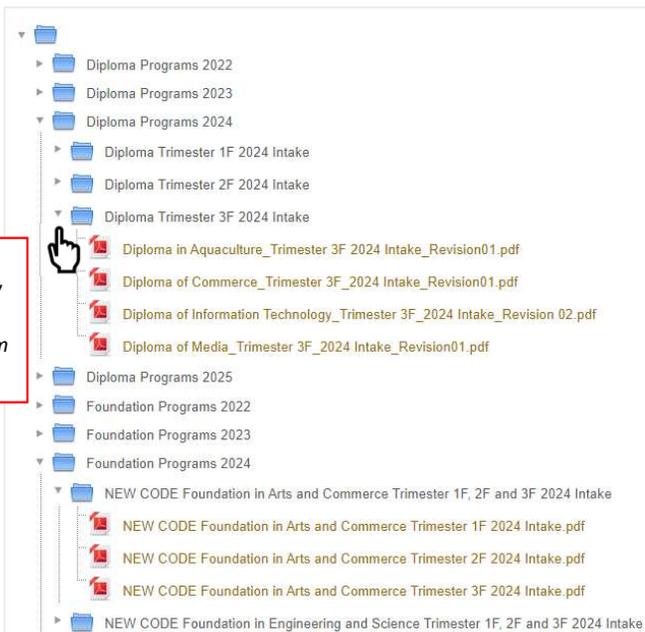
b) How to get a program structure?

- Please choose the latest program structure by clicks on drop-down arrow list
- Ensure you enroll for the unit(s) according to the program structure with the correct year and study period

Foundation & Diploma

School of Pre-U and Continuing Education (SPACE) Diploma and Foundation

Course Structure for Foundation & Diploma Courses



Click on the bullet arrow to look for your program structure.

Faculty of Engineering and Science Program Structure



Undergraduate & Postgraduate





2. Mata Pelajaran Umum (MPU)

Applicable for Diploma and Undergraduate Programs ONLY



Mata Pelajaran Umum (MPU)

- The Private Higher Education Institution Act 1996 (Act 555) stipulates that every private higher education institution teaches the following compulsory subjects. These units, in compliance with Section 43(3) Act 555, are compulsory for both international and Malaysian students in order to graduate.

DEGREE PROGRAMS

General Studies (MPU) Proposed Study Plan						
CODE	UNIT	YEAR	INTERNATIONAL STUDENTS	MSIAN STUDENTS (without SPM Credit in Bahasa Malaysia)	MSIAN STUDENTS (with SPM Credit in Bahasa Malaysia)	MEDIUM OF INSTRUCTION
U1 Appreciation of philosophy, values and history						
MPU 3183	PENGHAYATAN ETIKA DAN PERADABAN	1	-	✓	✓	Malay
MPU 3193	FALSAFAH DAN ISU SEMASA (PHILOSOPHY AND CURRENT ISSUES)	1	✓	✓	✓	English
MPU 3143	BAHASA MELAYU KOMUNIKASI 2 (MALAY LANGUAGE COMMUNICATION 2)	1	✓	-	-	English
U2 Mastery of soft-skills						
MPU 3212	BAHASA KEBANGSAAN A (NATIONAL LANGUAGE A)	2	-	✓	-	Malay
MPU 3232	LEADERSHIP & DIGITAL ENTREPRENEURSHIP	2	✓	-	✓	English
U3 Broadening of knowledge about Malaysia						
MPU 3352	INTEGRITY & ANTI-CORRUPTION	3	✓	✓	✓	English
U4 Competencies in managing communities practically, community service and co-curricular activities						
MPU 3412	TEAM LEADERSHIP & COMMUNITY SERVICE	3	✓	✓	✓	English

- Refer MPU unit offered on Curtin Malaysia Current Student webpage> Latest Updates, <https://curtin.edu.my/student/>
- For more information:** <https://humanities.curtin.edu.my/departments/mpu/mohe/>



Mata Pelajaran Umum (MPU)

DIPLOMA PROGRAMS

MATA PELAJARAN UMUM (Diploma Course)							
MPU units (Compulsory Subjects)	Credit Hours	Year/Trimester	Unit Code	Malaysian Student*	International Student*	Medium of Delivery	Remarks
Program U1							
Bahasa Melayu Komunikasi 1	2	1/March	MPU 2142	-	√	Malay	
Philosophy and Current Issues	2	1/March	MPU 2192	√	-	English	
Program U2							
Introduction to Digital Entrepreneurship	2	1/August	MPU2232	√	√	English	
OR							
National Language A	2	1/August	MPU2212	√	-	Malay	COMPULSORY for those who did not get credit for Bahasa Melayu at SPM level and will be exempted for Introduction to Digital Entrepreneurship
Program U3							
Constitution and Society	2	2/March	MPU2352	√	√	English	
Program U4							
Introduction to Community Service	2	2/August	MPU2422	√	√	English	

- Refer MPU unit offered on Curtin Malaysia Current Student webpage> Latest Updates, <https://curtin.edu.my/student/>
- **For more information:** <https://humanities.curtin.edu.my/departments/mpu/mohe/>



Mata Pelajaran Umum (MPU)

For more information, please contact MPU Program Coordinator, Madam Valerie Velina Nagreg.

Tel: +60 85 630100 Ext:2611
Fax: +60 85 630088
Email: valerie.velina@curtin.edu.my





3. Online Enrolment Guide



a) Which unit(s) should I enroll for each semester?

Foundation Studies and Post-Graduates

- Total unit enrolment: Core units (refer to the Program Structure in [Moodle](#))

Diploma Programs

- Total unit enrolment: Core units (refer to the Program Structure in [Moodle](#)) & 1 MPU

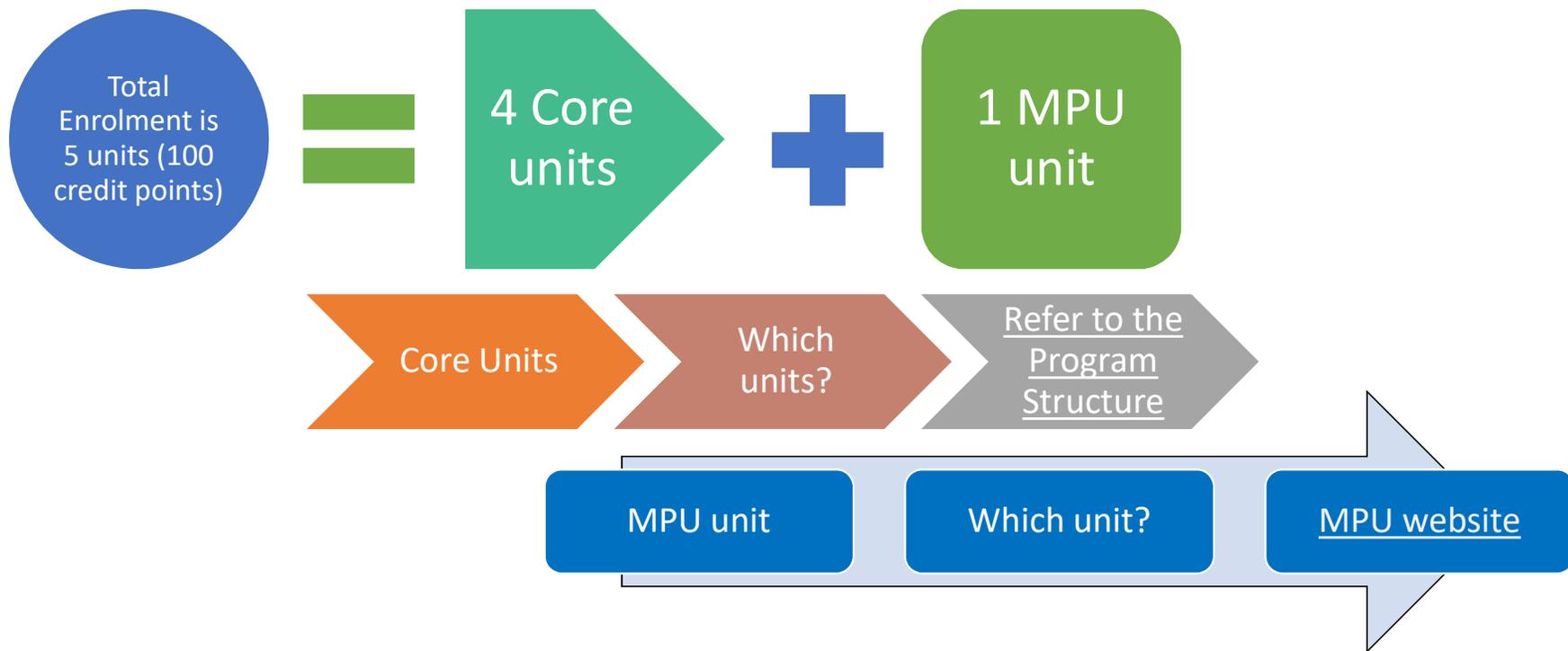


- ✓ Always refer to the program structure for units to be enrolled.
- ✓ [How to retrieve the Program Structure in Moodle](#) – refer page 2
- ✓ [MPU Unit \(MOHE Compulsory Subjects\) \(Undergraduate and Diploma only\)](#) – refer page 8
- ✓ Refer unit availability/offered by faculty each semester on Curtin Malaysia Current Student webpage> Latest Updates, <https://curtin.edu.my/student/>



a) Which unit(s) should I enroll for each semester?

Degree Programs



a) Which unit(s) should I enroll for each semester?

Unit Availability/Offered by Faculty

- ✓ Ensure refer to the updated unit offered list by the Faculty
- ✓ No unit enrolment can be performed for the unit that is not offered
- ✓ Retrieve it from Curtin Malaysia > Student > Latest Updates, <https://curtin.edu.my/student/>

Latest updates	Diploma unit availability 2024 →	MPU unit offered 2025 →
	FOB unit offered 2024 →	FOES unit offered 2024 →
	OCR login link →	FOB OCR Semester 2 2024 →
	MPU OCR Semester 2 2024 →	Final Exam Trimester 1F 2024 →
	Final exam Semester 1 2024 (UG & PG only) →	More updates →



b) How can I enroll for each semester?

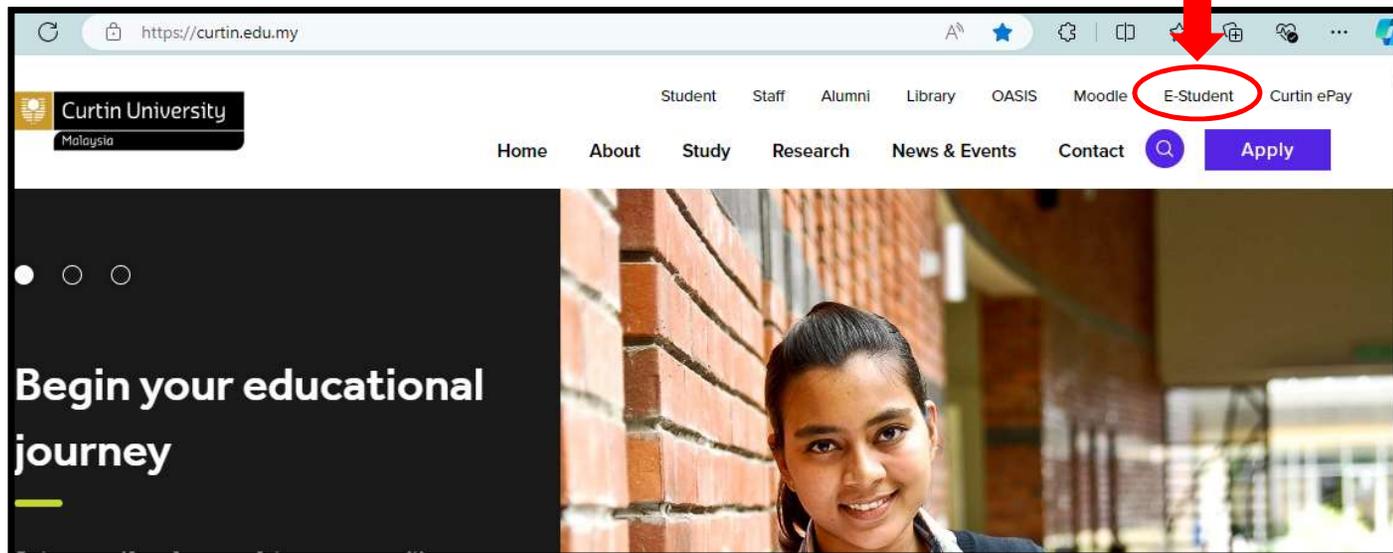
How to enroll for unit(s)?

Refer page 17 – 30



b) How can I enroll for each semester?

- Please follow these steps to log in:
 - Open www.curtin.edu.my with a web browser
 - Click **E-Student**.



b) How can I enroll for each semester?

- Log in to Curtin Malaysia [E-Student](#)
 - User Name: Curtin Malaysia ID (7000xxxx)
 - Password
- New students may be given a temporary password for first-time login.
- Refer to EnrolNow email sent by the Enrolment Office.
- If you forgot your password, you may reset it by clicking on the “[Forgot your password?](#)” – Refer to page 20

Curtin University
Malaysia

Log In

Enter your log in information below, then select Log In.
All fields are required.

User Name*

Password*

[Forgot your password?](#)

This site is best viewed in an updated browser software
(Internet Explorer 11.x or higher, Mozilla Firefox® 38.x or higher,
Chrome 45.x or higher, or equivalent browser software)

b) How can I enroll for each semester?

- For **first time user**, you are required to change your password in the New Password field.

- ✓ Type a new password in the New Password field.
- ✓ Re-type it in the Confirm New Password field.
- ✓ Then, click the "Save Changes" button.



Curtin University
Malaysia

Change Password

Enter your old password and your new password below, then select **Save Changes**. All fields are required.

Old Password

New Password

Confirm New Password

Save Changes Cancel Changes

i) How to reset Curtin Malaysia e-Student Password?

- Go to Curtin Malaysia [e-Student](#) page
- Click on '[Forgot your password?](#)'

Curtin University
Malaysia

Log In

Enter your log in information below, then select Log In.
All fields are required.

User Name*

Password*

[Log In](#) [Cancel](#)

[Forgot your password?](#)

This site is best viewed in an updated browser software
(Internet Explorer 11.x or higher, Mozilla Firefox® 38.x or higher,
Chrome 45.x or higher, or equivalent browser software)

Student Management
4.12.04.011 July 2013
Copyright © 2013, TechnologyOne Limited.



i) How to reset Curtin Malaysia e-Student Password?

- Type the required details in the field.
- Then, click the “Request Password Reset” button.

For Example:

Full Name: Jacky Chan Chong Wee

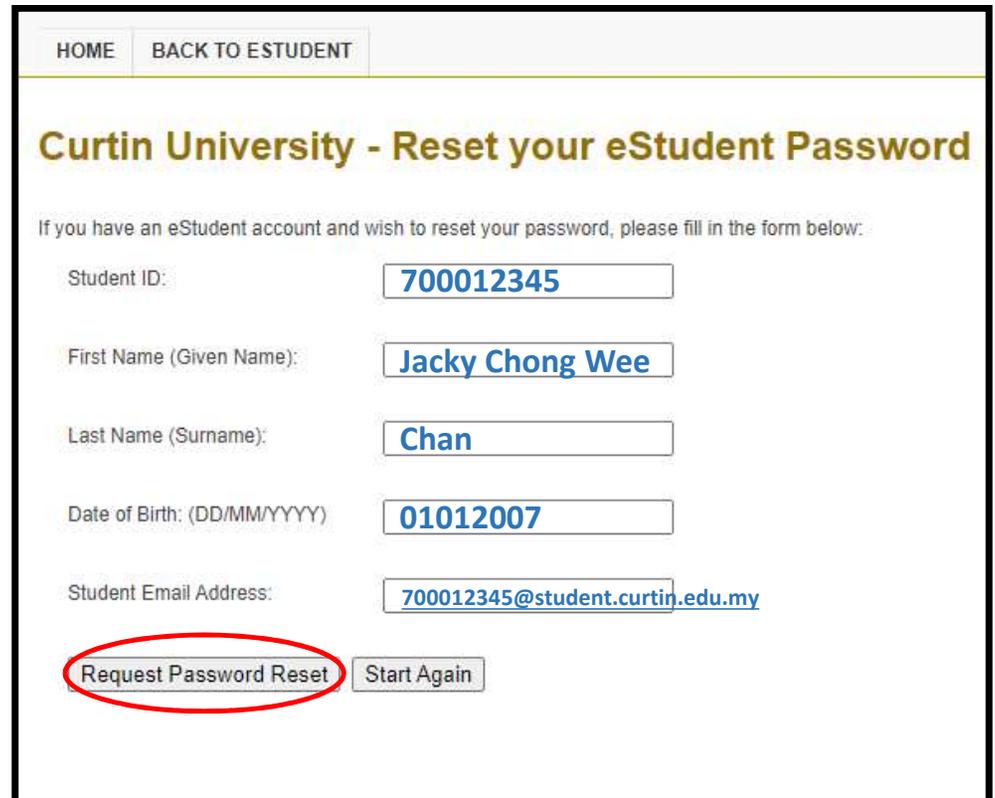
Student ID: 700012345

First Name (Given Name): Jacky Chong Wee

Last Name (Surname): Chan

Date of Birth: (DD/MM/YYYY): 01/01/2007

Student Email Address: 700012345@student.curtin.edu.my

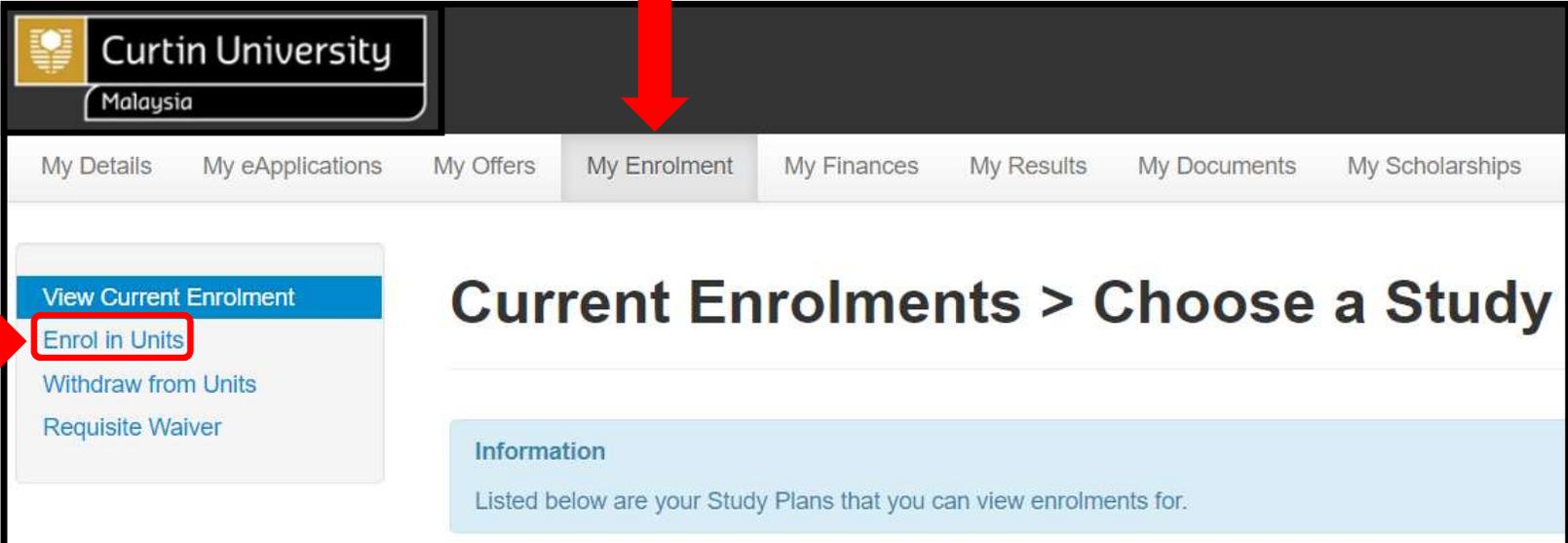


The screenshot shows the 'Curtin University - Reset your eStudent Password' form. At the top, there are navigation links for 'HOME' and 'BACK TO ESTUDENT'. The form title is 'Curtin University - Reset your eStudent Password'. Below the title, it says 'If you have an eStudent account and wish to reset your password, please fill in the form below:'. The form contains several input fields with the following values: Student ID: 700012345; First Name (Given Name): Jacky Chong Wee; Last Name (Surname): Chan; Date of Birth: (DD/MM/YYYY): 01012007; Student Email Address: 700012345@student.curtin.edu.my. At the bottom, there are two buttons: 'Request Password Reset' (circled in red) and 'Start Again'.



b) How can I enroll for each semester?

- Select **'My Enrolment'** from the menu on the top.
- Click **'Enrol in Units'** from the menu on the left.



The screenshot displays the Curtin University Malaysia student portal. At the top left is the university logo and name. A navigation bar contains links for 'My Details', 'My eApplications', 'My Offers', 'My Enrolment', 'My Finances', 'My Results', 'My Documents', and 'My Scholarships'. A red arrow points to the 'My Enrolment' link. Below this, a dropdown menu is open, showing options: 'View Current Enrolment', 'Enrol in Units', 'Withdraw from Units', and 'Requisite Waiver'. A red arrow points to the 'Enrol in Units' option. The main content area is titled 'Current Enrolments > Choose a Study' and includes an 'Information' section stating: 'Listed below are your Study Plans that you can view enrolments for.'



b) How can I enroll for each semester?

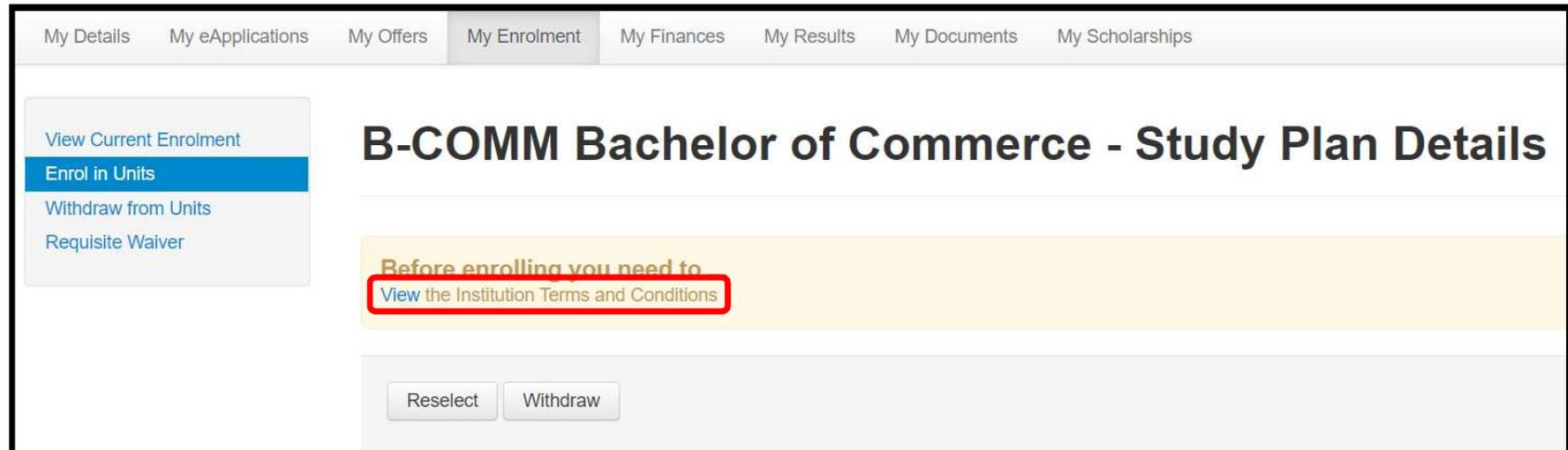
- Click **'Enrol in Units'** from the menu on the left then select Study Plan with **"Admitted"** status



	Parent Study Package	Title	Stage	Status	Credit Points
Select	B-COMM	Bachelor of Commerce	Admitted	Admitted	600.000
Select	307808	Bachelor of Engineering	Withdrawn	Withdrawn	800.000

b) How can I enroll for each semester?

- You may be required to agree to the terms and conditions before continuing.
- Click **“View”** to view the Institution Terms & Conditions.



The screenshot displays a user interface for a university portal. At the top, there is a navigation menu with the following items: My Details, My eApplications, My Offers, My Enrolment (highlighted), My Finances, My Results, My Documents, and My Scholarships. On the left side, there is a sidebar menu with the following options: View Current Enrolment, Enrol in Units (highlighted), Withdraw from Units, and Requisite Waiver. The main content area is titled "B-COMM Bachelor of Commerce - Study Plan Details". Below the title, there is a yellow warning box that reads: "Before enrolling you need to View the Institution Terms and Conditions". The "View" link is highlighted with a red rectangular box. At the bottom of the main content area, there are two buttons: "Reselect" and "Withdraw".



b) How can I enroll for each semester?

- Read and understand the Student Declaration.
- If you agree to the terms and conditions,  “I accept these terms and conditions”, and then click “**Save**”.

Institution Terms and Conditions (Version: 002)

Information
Please read and indicate your agreement to the Institution Terms and Conditions for the following parent study package: B-COMM - Bachelor of Commerce

Student Declaration

- I understand it is my responsibility to ensure that my enrolment is correct.
- I have sought appropriate academic counselling in relation to my enrolment.
- I agree to be bound by the [Statutes, Rules and Policies](#) of the University as amended from time to time and agree to pay all fees, levies and charges directly arising from my enrolment.
- I consent to receiving information electronically from the University.
- I agree to access eStudent at least once a week to receive official communications from the University.
- I am aware of the conditions under which I am permitted to use University IT (computer) facilities (refer to the [ICT Policy](#)).
- I acknowledge that I have read and understood the information regarding Guild Membership.
- I acknowledge that I have read and understood the [University Privacy Statement](#).
- I acknowledge that any expense, costs or disbursements incurred by the University in recovering any monies owing by me shall be the responsibility of the debtor, including debt collection agency fees and solicitor's costs on the amount outstanding and all other reasonable costs incurred in the recovery of outstanding monies.

I accept these terms and conditions

Save Print Close



b) How can I enroll for each semester?

To enroll in a unit(s);

- Scroll to the unit you wish to enroll in.
- Select planned units that are available for enrolment.
- Only units highlighted teal are available for enrolment.
- Use the drop down to select the appropriate study period.
- **Please make sure that you enroll in the units follow the program structure (e.g. 4 Core units + 1 MPU unit).**
- [Optional or Elective Unit Guide](#)
- [Choose Specialisation Guide](#)

BH-ENGR Bachelor of Engineering (Honours) - Study Plan Details

Study Plan Details | Potential Enrolment List | Enrolment Confirmation

Enrol in component study packages for: [dropdown] [dropdown] [dropdown] [Search]

To enrol in a unit or units:

1. Scroll to the unit you wish to enrol in. Only units highlighted teal are available for enrolment.
2. Use the drop down to select the appropriate study period and campus (if applicable).
3. Check the "Enrol?" checkbox on the right hand side of the unit.
4. Repeat Steps 1 to 3 for the other units you wish to enrol in.
5. Once you are finished, click Proceed to Enrol.

How to enrol in options, electives and alternates.
Need more help? View the Unit Enrolment Help or View Streamlined Enrolment demonstration.

Expand All | Collapse All | Enrol?

BH-ENGR - Bachelor of Engineering (Honours)
Admitted: 2022, Semester 1, Miri Sarawak Campus, Internal

More Details Additional Completion Criteria

Unit	Planned	Study Period	Enrol?
BLAW1002 - Markets and Legal Frameworks	Planned	2024, Semester 1, Miri Sarawak Campus, Internal	<input type="checkbox"/>
COMP1005 - Fundamentals of Programming	Planned	2024, Semester 1, Miri Sarawak Campus, Internal	<input type="checkbox"/>
ELEN1000 - Electrical Systems	Planned	2024, Semester 1, Miri Sarawak Campus, Internal	<input type="checkbox"/>

Enrol

b) How can I enroll for each semester?

- If all enrolment details are correct, click “**Confirm Enrolment**” button.

Study Plan Details Potential Enrolment List Enrolment Confirmation

INDE1001 - Engineering Foundations: Principles, Design and Communication Enrol?

Planned Period: 2024
2024, Semester 1, Miri Sarawak Campus, Internal

[More Details](#)

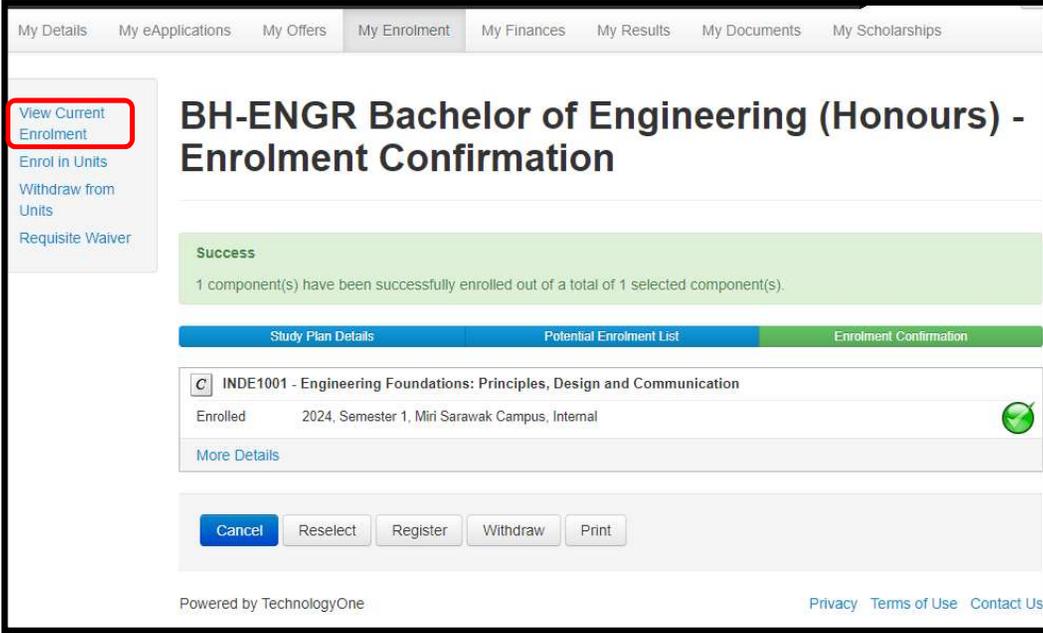
Enrolment Quote

Parent Study Package	Title	Fee Name	Amount	Tax Amount	Fee Amount Per Study Measure
INDE1001	Engineering Foundations: Principles, Design and Communication	Miri_B_Eng_Local	RM3,712.00	RM0.00	RM148.48/Credit Point
			RM3,712.00	RM0.00	



b) How can I enroll for each semester?

- If you have enrolled successfully, you will see a green bar message confirming that you have successfully enrolled.
- Select **“View Current Enrolment”** from the menu on the left to view your current enrolment.

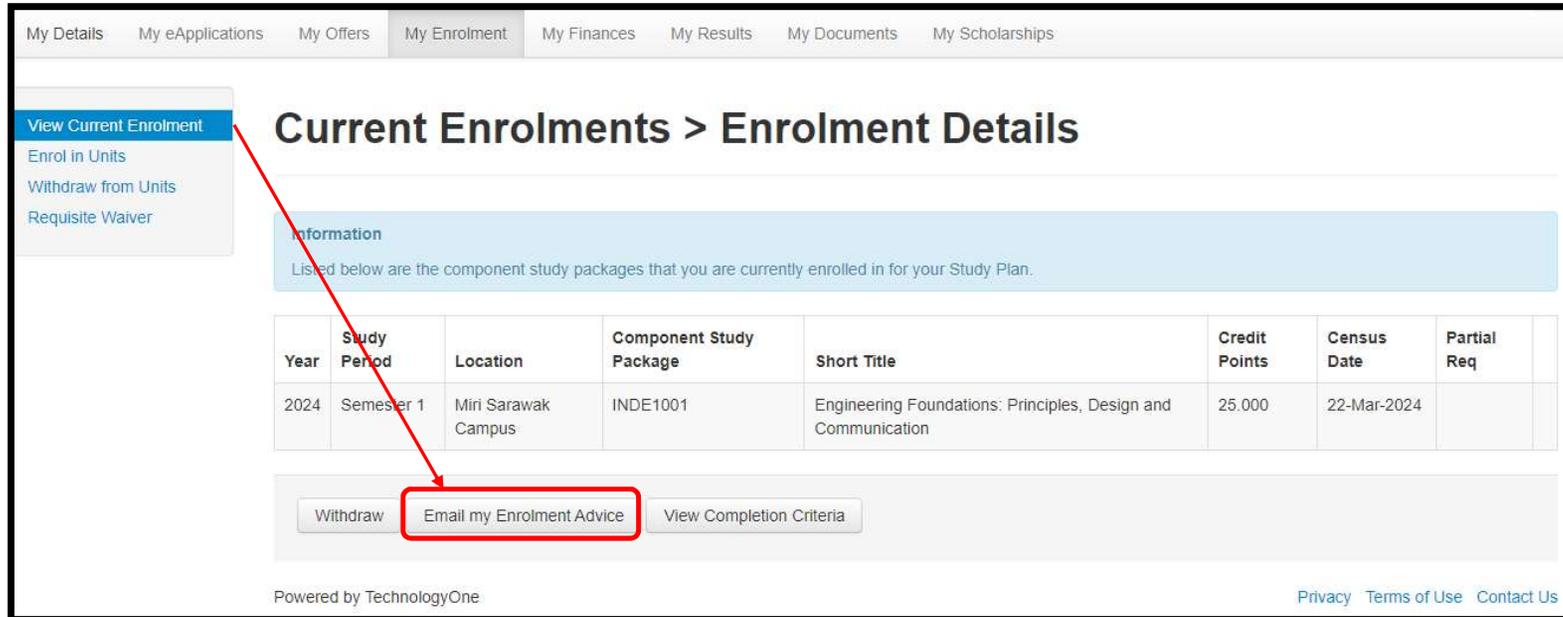


The screenshot displays the student portal interface for the 'BH-ENGR Bachelor of Engineering (Honours) - Enrolment Confirmation' page. The navigation menu at the top includes 'My Details', 'My eApplications', 'My Offers', 'My Enrolment', 'My Finances', 'My Results', 'My Documents', and 'My Scholarships'. On the left sidebar, the 'View Current Enrolment' option is highlighted with a red box. The main content area features a green success message: 'Success 1 component(s) have been successfully enrolled out of a total of 1 selected component(s)'. Below this, a table shows the enrolled unit: INDE1001 - Engineering Foundations: Principles, Design and Communication, enrolled for 2024, Semester 1, Miri Sarawak Campus, Internal. A green checkmark icon is visible next to the unit name. At the bottom of the table, there are buttons for 'Cancel', 'Reselect', 'Register', 'Withdraw', and 'Print'. The footer includes 'Powered by TechnologyOne' and links for 'Privacy', 'Terms of Use', and 'Contact Us'.



b) How can I enroll for each semester?

- It is recommended that you save a copy of your enrolment advice slip once you have finished enrolling as a proof of your successful enrolment.
- The Enrolment Advice will be sent to your student webmail for your records.



My Details My eApplications My Offers My Enrolment My Finances My Results My Documents My Scholarships

View Current Enrolment
Enrol in Units
Withdraw from Units
Requisite Waiver

Current Enrolments > Enrolment Details

Information
Listed below are the component study packages that you are currently enrolled in for your Study Plan.

Year	Study Period	Location	Component Study Package	Short Title	Credit Points	Census Date	Partial Req
2024	Semester 1	Miri Sarawak Campus	INDE1001	Engineering Foundations: Principles, Design and Communication	25.000	22-Mar-2024	

Withdraw **Email my Enrolment Advice** View Completion Criteria

Powered by TechnologyOne [Privacy](#) [Terms of Use](#) [Contact Us](#)



b) How can I enroll for each semester?



Miri Enrolment Advice Slip

CRISCO Provider Code 00301J

Please check the information provided below carefully

As at: 25/01/22
11:41:29AM

Student Name

Student ID: 7000XXXXX
Perth ID: 12345678

Student Name

This is how your name will appear on all official documentation including any degree or other award you are granted. If it is not correct, please contact Student Services Office: Student.services@curtin.edu.my to have it corrected.

Course: B-COMRCE Bachelor of Commerce Location: Miri Sarawak Campus

Study Package	Credit	Location	Attendance Type	Liability Category
2022 - Semester 1				
ACCT1002 Financial Decision Making	25.00	Miri Sarawak Campus	Internal	Domestic Fee Paying
BLAW1002 Markets and Legal Frameworks	25.00	Miri Sarawak Campus	Internal	Domestic Fee Paying
MGMT1002 Comm, Cult and Ind Pers in Bus	25.00	Miri Sarawak Campus	Internal	Domestic Fee Paying
MGMT1003 Strategic Career Design	25.00	Miri Sarawak Campus	Internal	Domestic Fee Paying
MPU3232 Leadership & Digital Entrep	0.00	Miri Sarawak Campus	Internal	Domestic Fee Paying
Total Credits	100.00			

It is your responsibility to ensure that your enrolment is correct. To add/withdraw from a unit(s), check the academic calendar website <http://current.curtin.edu.my/academic-calendar/> for applicable deadlines. Please note that these deadlines must be strictly adhered to.

You are required to do your subsequent semester enrolment online during the re-enrolment period.

- Here is the example of your Enrolment Advice Slip



IMPORTANT

b) How can I enroll for each semester?

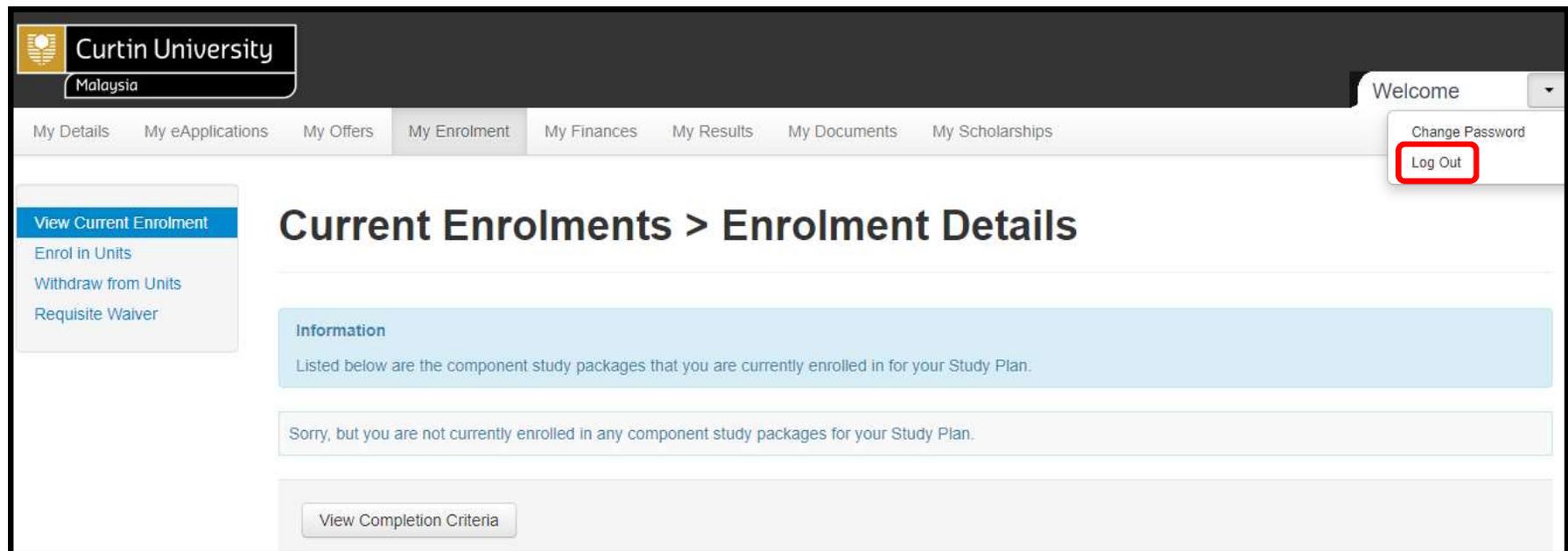
- Make sure your enrolment is according to your Program Structure, otherwise you will not be able to complete your course within the standard course duration.
- Program Structures are available on Moodle for your reference.
- Please take note on any enrolment deadlines that need to be adhered. Always refer to Academic Calendar for each semester important dates.
- Students with sanction (e.g. outstanding fees) will not be able to do online enrolment until the sanction is lifted.
- Online enrolment can only accept a **maximum of 100 credits per semester**. If you wish to enroll in more than 100 credits (overload), please submit [Overload Enrolment Request](#). Please make sure that you have received appropriate advice and/or counseling in regards to the impact of the study load on your academic and personal circumstances.
- You are advised to keep your enrolment advice slip from Curtin Malaysia e-Student after you have completed your enrolment.

Your Enrolment is YOUR responsibility!



b) How can I enroll for each semester?

- Use the drop down on the top-right corner and select “**Log Out**” once you are finished with the re-enrolment process.



The screenshot displays the Curtin University Malaysia student portal. The top navigation bar includes the university logo and name, and a 'Welcome' dropdown menu. The 'Log Out' option in the dropdown is highlighted with a red box. The main content area shows the 'Current Enrolments > Enrolment Details' page, which includes a sidebar with options like 'View Current Enrolment', 'Enrol in Units', 'Withdraw from Units', and 'Requisite Waiver'. The main content area contains an 'Information' section stating that the user is not currently enrolled in any component study packages for their Study Plan, and a 'View Completion Criteria' button.



c) How can I withdraw from a unit?

How to withdraw from a unit(s)?

Refer page 34 - 38

IMPORTANT NOTE!!

This guideline is only applicable if you wish to change your enrolment for some reason. Before you amend your enrolment, we recommend you to consider your choice carefully.

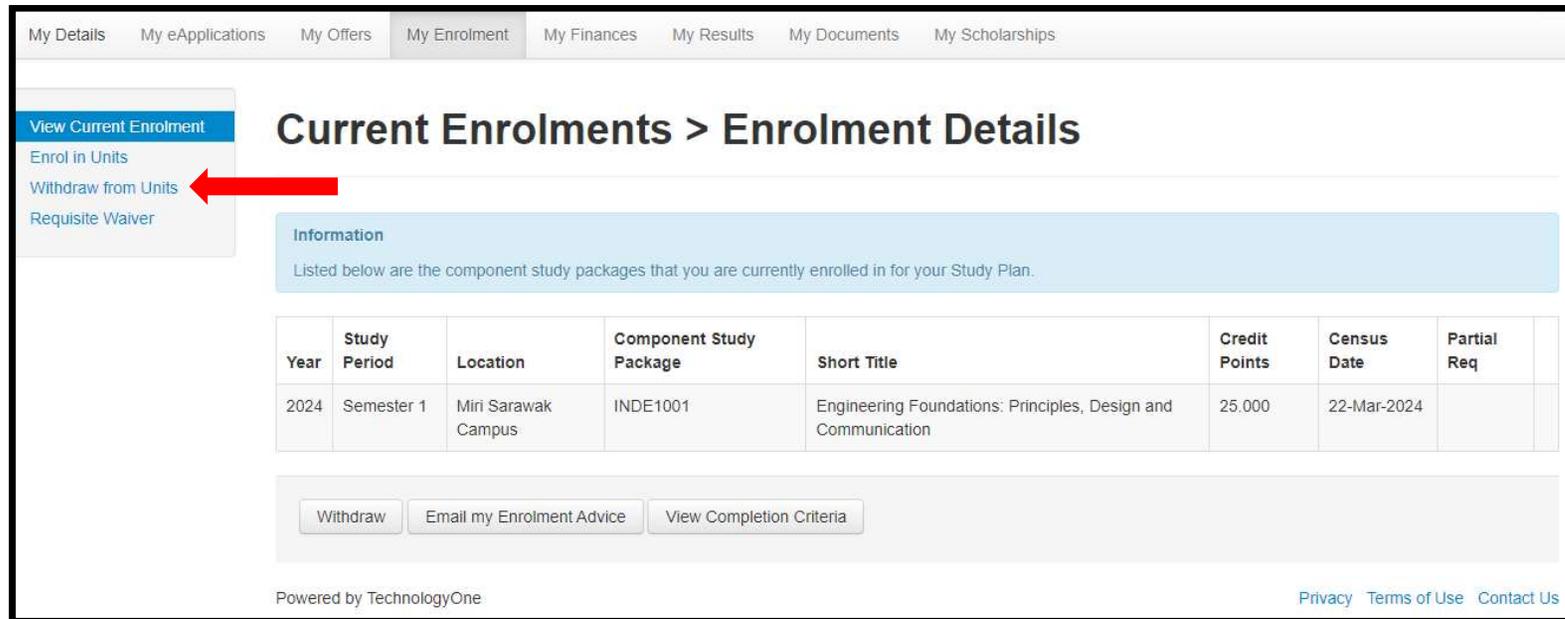
Any unit withdrawal **after the census date** has passed but **before the last withdrawal date via Curtin Malaysia E-Student** – will incur a financial penalty, you will still be **liable for the relevant student contributions or tuition fees** and the withdrawn unit will be recorded on your academic record as **“Withdrawn” (WD)**.

Please take note of any enrolment deadlines that need to be adhered to. You may refer to the Academic Calendar.



c) How can I withdraw from a unit?

- If you decided to withdraw from any unit or you need to do changes in your enrolment, please click **“Withdraw form Units”**.



The screenshot displays the student portal interface. At the top, there is a navigation bar with tabs: My Details, My eApplications, My Offers, My Enrolment (selected), My Finances, My Results, My Documents, and My Scholarships. Below this, a left-hand menu is visible with options: View Current Enrolment (highlighted), Enrol in Units, Withdraw from Units (indicated by a red arrow), and Requisite Waiver. The main content area is titled 'Current Enrolments > Enrolment Details'. Underneath, there is an 'Information' section stating: 'Listed below are the component study packages that you are currently enrolled in for your Study Plan.' Below this is a table with the following data:

Year	Study Period	Location	Component Study Package	Short Title	Credit Points	Census Date	Partial Req
2024	Semester 1	Miri Sarawak Campus	INDE1001	Engineering Foundations: Principles, Design and Communication	25.000	22-Mar-2024	

At the bottom of the table area, there are three buttons: 'Withdraw', 'Email my Enrolment Advice', and 'View Completion Criteria'. The footer of the page includes 'Powered by TechnologyOne' on the left and 'Privacy Terms of Use Contact Us' on the right.



c) How can I withdraw from a unit?

- Click **the checkbox** next to the unit you want to withdraw from and then click **“Withdraw”**

My Details My eApplications My Offers My Enrolment My Finances My Results My Documents My Scholarships

View Current Enrolment
Enrol in Units
Withdraw from Units
Requisite Waiver

BH-ENGR Bachelor of Engineering (Honours) - Withdrawal > Choose Component Study Packages

Information
Listed below are the component study packages that you are currently enrolled in for your Study Plan.
Please select the component study packages you wish to withdraw from, then select one of the buttons at the bottom of the page to continue.

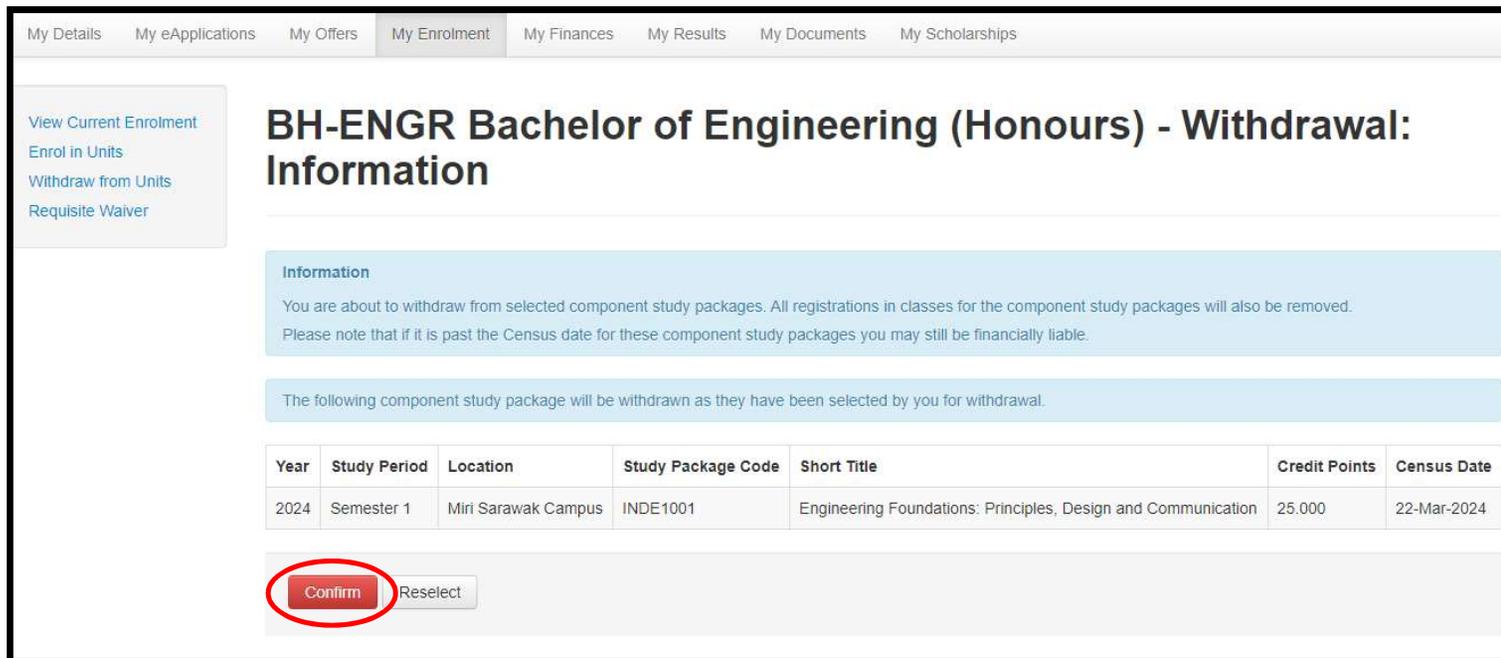
<input type="checkbox"/>	Year	Study Period	Location	Study Package Code	Short Title	Credit Points	Census Date
<input type="checkbox"/>	2024	Semester 1	Miri Sarawak Campus	INDE1001	Engineering Foundations: Principles, Design and Communication	25.000	22-Mar-2024

Withdraw



c) How can I withdraw from a unit?

- If the withdrawal information is correct, click **“Confirm”**



The screenshot shows a user interface for withdrawing from a unit. The navigation bar includes: My Details, My eApplications, My Offers, My Enrolment (selected), My Finances, My Results, My Documents, and My Scholarships. A sidebar on the left contains links: View Current Enrolment, Enrol in Units, Withdraw from Units, and Requisite Waiver. The main heading is "BH-ENGR Bachelor of Engineering (Honours) - Withdrawal: Information". Below this is an information box stating: "You are about to withdraw from selected component study packages. All registrations in classes for the component study packages will also be removed. Please note that if it is past the Census date for these component study packages you may still be financially liable." A subsequent box states: "The following component study package will be withdrawn as they have been selected by you for withdrawal." A table lists the package details:

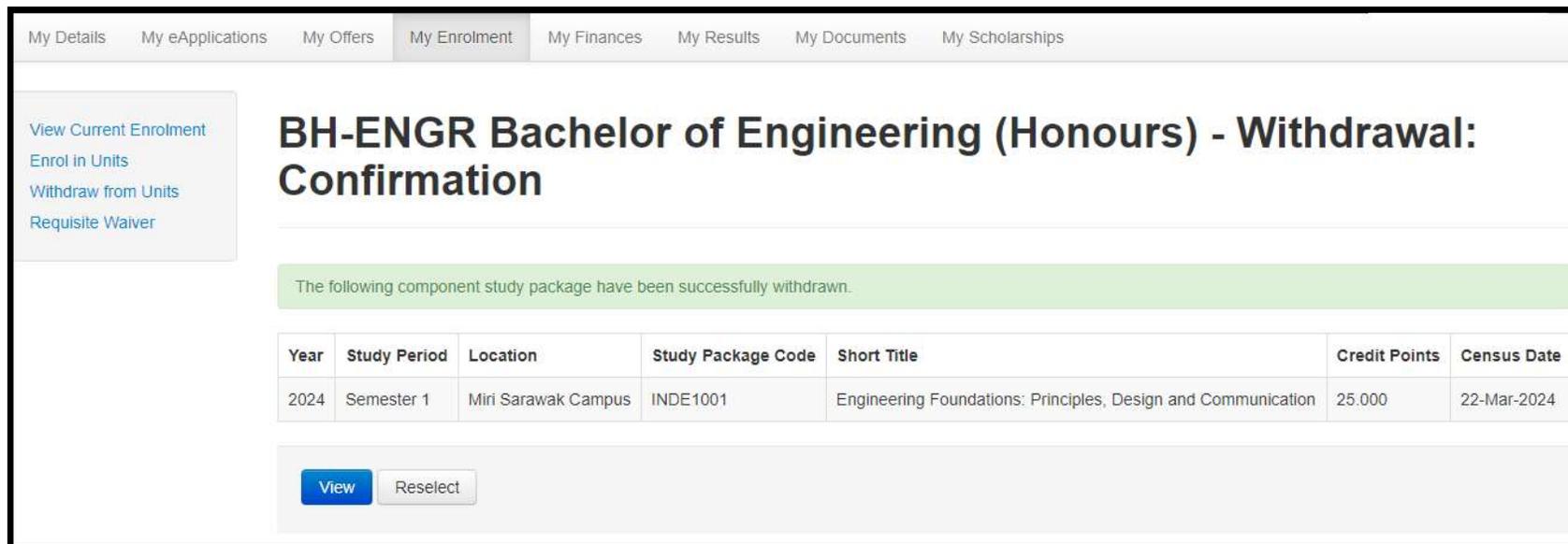
Year	Study Period	Location	Study Package Code	Short Title	Credit Points	Census Date
2024	Semester 1	Miri Sarawak Campus	INDE1001	Engineering Foundations: Principles, Design and Communication	25.000	22-Mar-2024

At the bottom, there are two buttons: "Confirm" (circled in red) and "Reselect".



c) How can I withdraw from a unit?

- If your withdrawal is successful a green tick will be displayed.



The screenshot displays a user interface for a university portal. At the top, there is a navigation bar with tabs: My Details, My eApplications, My Offers, My Enrolment (selected), My Finances, My Results, My Documents, and My Scholarships. On the left side, there is a sidebar menu with links: View Current Enrolment, Enrol in Units, Withdraw from Units, and Requisite Waiver. The main content area is titled "BH-ENGR Bachelor of Engineering (Honours) - Withdrawal: Confirmation". Below the title, a green banner states: "The following component study package have been successfully withdrawn." A table below this banner lists the withdrawn unit details:

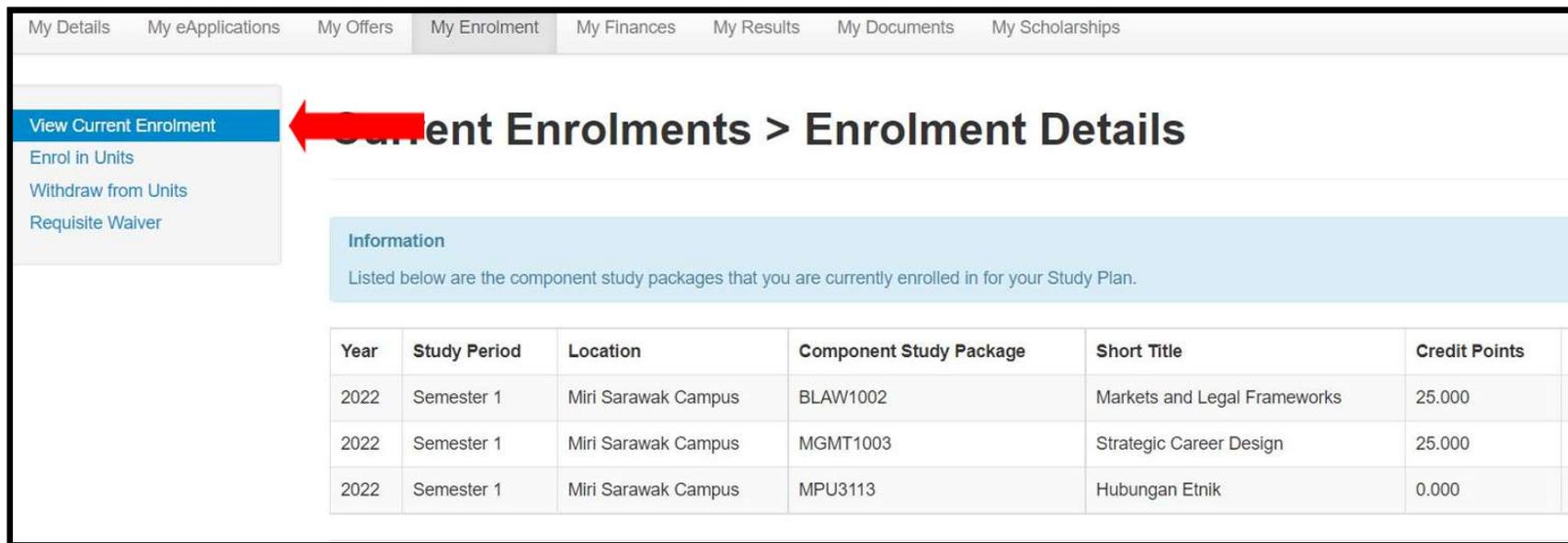
Year	Study Period	Location	Study Package Code	Short Title	Credit Points	Census Date
2024	Semester 1	Miri Sarawak Campus	INDE1001	Engineering Foundations: Principles, Design and Communication	25.000	22-Mar-2024

At the bottom of the table, there are two buttons: "View" (blue) and "Reselect" (grey).



c) How can I withdraw from a unit?

- Click **“View Current Enrolment”** to return to your current enrolment details



My Details My eApplications My Offers My Enrolment My Finances My Results My Documents My Scholarships

View Current Enrolment
Enrol in Units
Withdraw from Units
Requisite Waiver

Current Enrolments > Enrolment Details

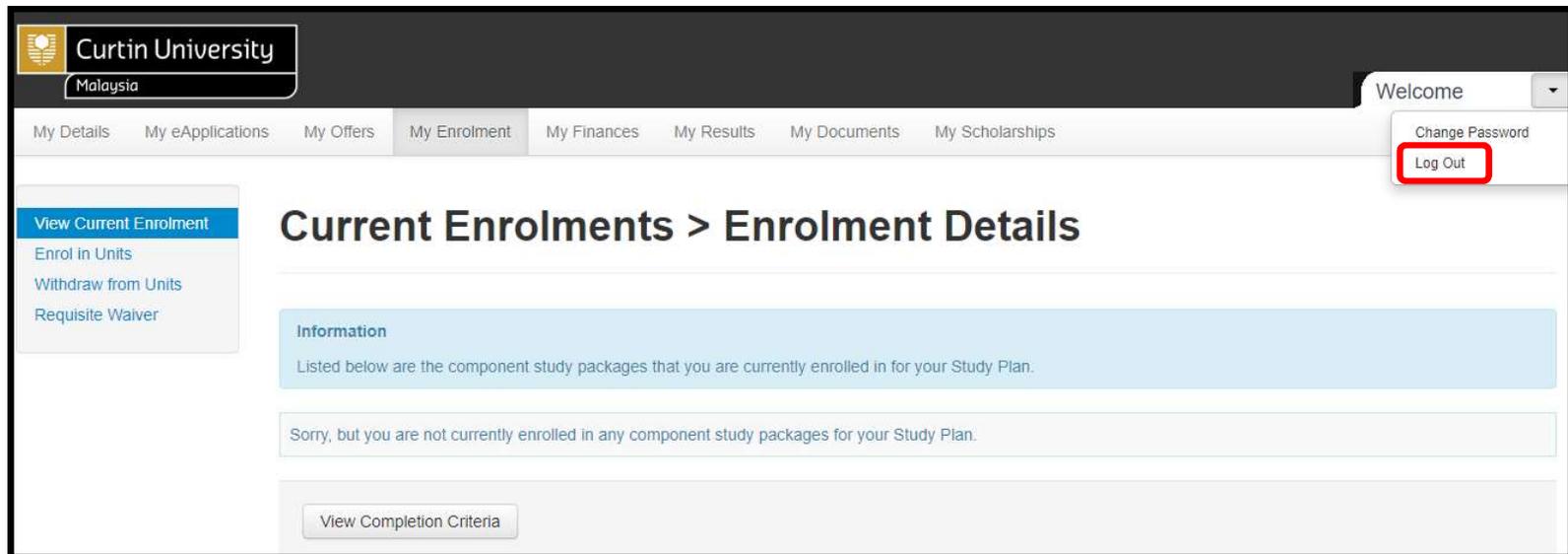
Information
Listed below are the component study packages that you are currently enrolled in for your Study Plan.

Year	Study Period	Location	Component Study Package	Short Title	Credit Points
2022	Semester 1	Miri Sarawak Campus	BLAW1002	Markets and Legal Frameworks	25.000
2022	Semester 1	Miri Sarawak Campus	MGMT1003	Strategic Career Design	25.000
2022	Semester 1	Miri Sarawak Campus	MPU3113	Hubungan Etnik	0.000



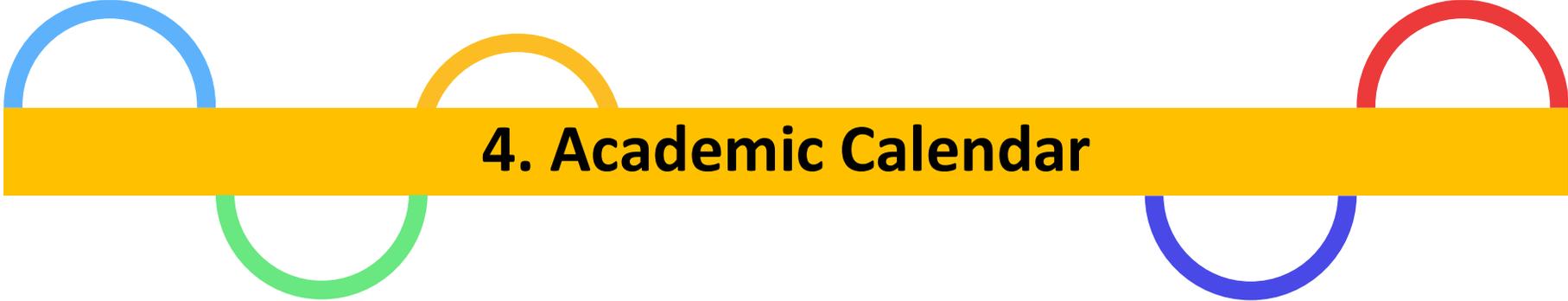
c) How can I withdraw from a unit?

- Use the drop down on the top-right corner and select “**Log Out**” once you are finished with the re-enrolment process.



The screenshot displays the Curtin University student portal interface. At the top left, the Curtin University logo and 'Malaysia' are visible. A navigation menu includes 'My Details', 'My eApplications', 'My Offers', 'My Enrolment', 'My Finances', 'My Results', 'My Documents', and 'My Scholarships'. In the top right corner, a 'Welcome' dropdown menu is open, showing 'Change Password' and 'Log Out' (highlighted with a red box). The main content area is titled 'Current Enrolments > Enrolment Details'. On the left, a sidebar menu contains 'View Current Enrolment', 'Enrol in Units', 'Withdraw from Units', and 'Requisite Waiver'. The main content area features an 'Information' section with the text: 'Listed below are the component study packages that you are currently enrolled in for your Study Plan.' Below this, a message states: 'Sorry, but you are not currently enrolled in any component study packages for your Study Plan.' A 'View Completion Criteria' button is located at the bottom of the page.





4. Academic Calendar

Please take note on any **enrolment deadlines** that need to be adhered.
Always refer to Academic Calendar for each semester important dates.



Where to find Academic Calendar?

- Steps to find Academic Calendar:
 - Open www.curtin.edu.my with a web browser
 - Click **Student > Student essentials > Academic Calendar**

The screenshot shows the Curtin University student portal. The left sidebar contains a menu with 'Student essentials' highlighted in a red box. A red arrow points from this menu item to the 'Academic Calendar' link in the main content area. The 'Academic Calendar' page is displayed, featuring a title, a disclaimer, and a list of program types with right-pointing chevrons. A 'View Academic Calendar 2025' button is visible at the bottom of the page.

Academic Calendar

All dates are in 2024 unless otherwise specified. Dates may be subject to change.

- Diploma and Foundation programs >
- Degree programs >
- Postgraduate programs >

[View Academic Calendar 2025](#)





5. Student Webmail Activation



How do I log in to my student webmail?

- ❖ Go to gmail.com
- ❖ Your student email address is your **Curtin Malaysia campus student ID** followed by @student.curtin.edu.my
(eg. 700012345@student.curtin.edu.my)
- ❖ Your first log in password is your date of birth in 6 digit format followed by the first 2 letters of your first name with the first letter being upper case and the second being lower case. (Name: John, password = **DDMMYYJo**)
- ❖ After your first log in, you will be prompted to create a new password
- ❖ Please ensure that you use or communicate with Curtin University (Malaysia) using your student email (700012345@student.curtin.edu.my) to avoid any confidential email sent to wrong recipients





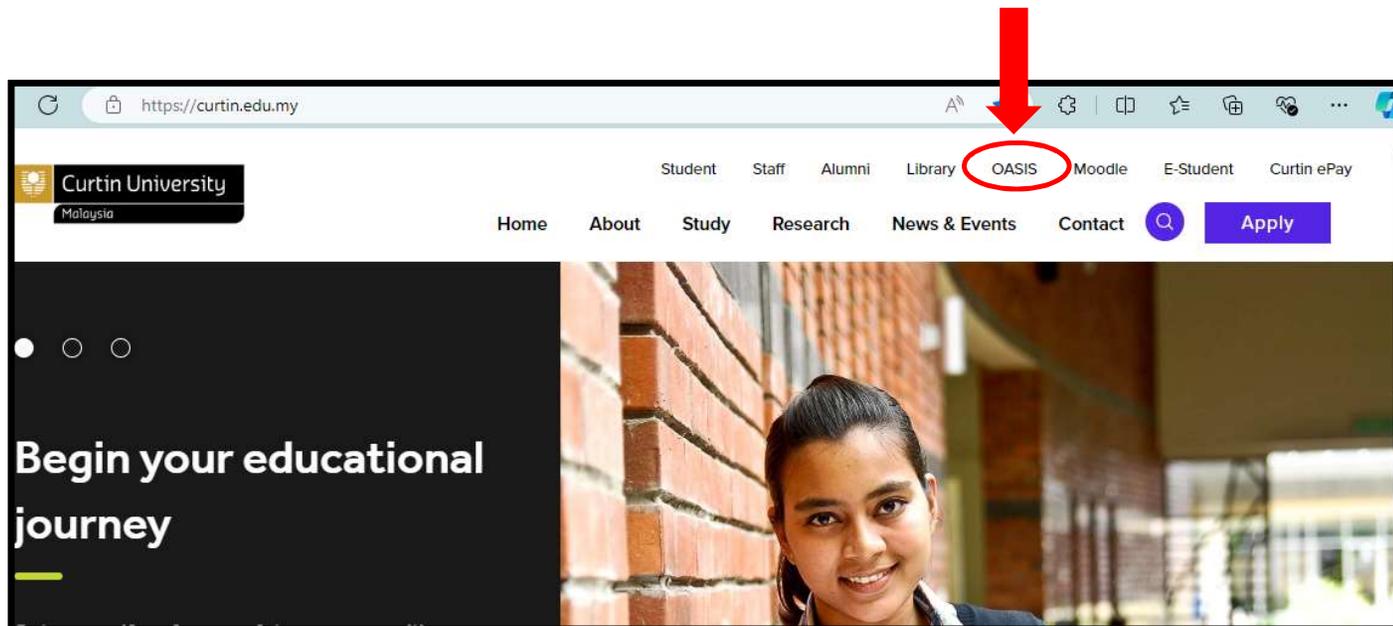
6. OASIS Activation (Undergraduate and Postgraduate Only)

Note: Foundation and Diploma students do not have **OASIS** account.



How to activate my OASIS account?

- Please follow these steps to activate your OASIS:
 - Open www.curtin.edu.my with a web browser
 - Click **“OASIS”**



How to activate my OASIS account?

- Click “ **Activate your account**”

Login to OASIS

Your gateway to online student services

Curtin ID

Password

Login to OASIS

[Forgot your password?](#) [Activate your account](#)



How to activate my OASIS account?

SSD Student Services Department
Curtin University Malaysia
Miri Enrolment Advice Slip
CRISCO Provider Code 00301J
Please check the information provided below carefully
As at: 25/01/22 11:41:29AM
Student ID: 7000XXXXX
Perth ID: 12345678

Activate account
Step 1 of 4
Curtin ID
12345678
I'm not a robot
reCAPTCHA
Next

- Please enter your **Perth ID** number.
- Perth ID is stated on the Enrolment Advice Slip (EAS). This EAS can be retrieved from **Curtin Malaysia eStudent**. (refer pg. 25)
- Tick the box next to I'm not a robot
- Complete the verification activity to prove that you are not a robot
- After a green tick appears next to I'm not a robot, click "**Next**"

How to activate my OASIS account?

Select whether you would like a password reset code sent to your mobile number or a link to be sent to your email, then click **“Next”**.

Activate account

Step 2 of 4

You have 10 minutes to complete this process.

How do you want to activate your account?

- Send activation link to my personal email address (ta*****@gmail.com)
- Send secret code to my mobile phone (6011*****7)

If these details are incorrect, contact [Curtin Connect](#).

Next

If your contact details are incorrect or missing please contact **Curtin Connect**



How to activate my OASIS account?

OASIS – Online Access to Student Information Services

oasis

- OASIS is Curtin's student portal. Through OASIS, students are provided with access to their student record (eStudent), the Official Communications Channel (OCC), and a range of other online services including a student email account and learning support systems.
- **It is a condition of enrolment at Curtin that students activate their OASIS account and access OASIS at least once a week to receive official communications from the University via the OCC.**
- Students may be granted exemption from the requirement to access OASIS in exceptional circumstances only. Please check www.oasis.curtin.edu.au for more information.

Note: For Undergraduate & Postgraduate students, official result will only available in **OASIS**.
As for Mata Pelajaran Umum (MPU) result release will be at the Curtin Malaysia e-Student.



CONTACT US



Should you need further clarification and assistance, please feel free to contact **Enrolment Office** at;



enrolment@curtin.edu.my



+6 085 630 100 Ext: 2688/2691/2572

