

FOR OFFICE USE ONLY:
PTPTN LOAN



STEPS TO APPLY PTPTN LOAN

NO	HOW TO APPLY?																		
	STEP 1: Opening Bank Account																		
1.	Open CIMB Personal Saving Account (Compulsory)																		
2.	Open Skim Simpanan Pendidikan Nasional (SSPN Prime)- you can do this at any PTPTN counters or at MAYBANK or Online: https://www.ptptn.gov.my/simpan-sspn/e-perkhidmatan-simpan-sspn/																		
3.	Purchase PTPTN Pin Number at BSN-this will cost you RM5 & only valid for 6 months																		
	STEP 2: Please Prepare All Required Documents Before Doing Online Application																		
1.	Applicant IC & Parent IC																		
2.	Letter of Offer to Degree or Diploma from Curtin University, Malaysia. (Kindly request a new Letter of Offer if it is conditional). *Note: “Tarikh Mula Pengajian” in the online application means: Semester Begins Date in your Degree or Diploma Offer Letter.																		
	<div data-bbox="256 1129 1185 1444" data-label="Form"> <p>BUTIRAN KURSUS</p> <table border="1"> <tr> <td>JENIS IPT:</td> <td>IPTS</td> </tr> <tr> <td>NAMA INSTITUSI:</td> <td>UNIVERSITY</td> </tr> <tr> <td>MOD PENGAJIAN:</td> <td>SEPENUH MASA</td> </tr> <tr> <td>TAHAP PENGAJIAN:</td> <td>IJAZAH PERTAMA SEPENUH MASA</td> </tr> <tr> <td colspan="2">NAMA PROGRAM/KURSUS PTPTN :</td> </tr> <tr> <td colspan="2">TEMPOH PENGAJIAN:</td> </tr> <tr> <td colspan="2">TARIKH MULA PENGAJIAN (MENGIKUT SURAT TAWARAN):</td> </tr> <tr> <td>NO. MATRIK:</td> <td></td> </tr> <tr> <td>NAMA BANK (ADALAH SEPERTI YANG DITETAPKAN OLEH IPT):</td> <td>COMMERCE INTERNATIONAL MERCHANT BANK (CIMB)</td> </tr> </table> </div> <div data-bbox="492 1444 795 1558" data-label="Text"> <p>No Matrik: Miri ID E.g: 700012345</p> </div> <div data-bbox="950 1457 1453 1583" data-label="Text"> <p>Refer to your Curtin Malaysia Degree or Diploma Letter of Offer “Semester Begins Date & Year”</p> </div>	JENIS IPT:	IPTS	NAMA INSTITUSI:	UNIVERSITY	MOD PENGAJIAN:	SEPENUH MASA	TAHAP PENGAJIAN:	IJAZAH PERTAMA SEPENUH MASA	NAMA PROGRAM/KURSUS PTPTN :		TEMPOH PENGAJIAN:		TARIKH MULA PENGAJIAN (MENGIKUT SURAT TAWARAN):		NO. MATRIK:		NAMA BANK (ADALAH SEPERTI YANG DITETAPKAN OLEH IPT):	COMMERCE INTERNATIONAL MERCHANT BANK (CIMB)
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3.	SPM certificate/O-Level																		
4.	Entry Qualification to Degree (Foundation/Diploma/ UEC/A-Level/ STPM/Matriculation)																		
5.	Form B or BE or E-B or salary slip /Pensioner Card/Pensioner Statement (Note: Follow exactly as in salary slip for GROSS/NETT)																		

STEP 3: Submit Your Application Online

Go to PTPTN's website to apply online: <https://www.ptptn.gov.my/>:

Semester 1 / Trimester 1F: 1st -28th Feb & 1st - 30th March (For both Diploma and Degree Programme)

Semester 2 / Trimester 2F: 1st -30th July & 1st - 30th August (For both Diploma and Degree Programme)

Trimester 3F: 1st -30th Nov & 1st - 30th Dec (Only for Diploma Programme)

*Complete the application form carefully based on the instructions.

*Note: Applicants are required to have personal email before applying for the PTPTN loan online. Applicants are not allowed to use others person's email.

*Please confirm your **Course/ Major** before applying PTPTN. Student are not encouraged to change Major once loan has been approved.

STEP 4: Wait for The Outcome of Your PTPTN Application

Check application status a week after closing date of online application- **6 working days after** the closing date of online application.

STEP 5: Submit Supporting Documents (Hardcopy) To Your College/University

If successful - Print the PTPTN Agreement from PTPTN website. Successful applicants are required to print all the documents listed below on a single sided White A4 paper (80gsm) ONLY.

Senarai Semakan Dokumen - (1 set)
Surat Tawaran Pembiayaan Pendidikan - (2 sets)
Akuan Penerimaan - (2 sets)
Surat Kebenaran 1, 2, dan 3 - (2 sets)
Perjanjian Pembiayaan Pendidikan - (2 sets)
Lampiran Perjanjian Pembiayaan Pendidikan - (2 sets)
Lampiran A - (1 set)

All information in the documents must be fill in using **BLACK or BLUE ball pen**.
(All dates MUST be the same)
NO Liquid/Correction pen & Multiple Cancellation is allowed.

Supporting documents to be submitted together with PTPTN Loan Agreement:
1. Curtin Letter Offer
2. Two (2) pieces of Duty Stamp (Affix RM10.00 (LHDN) stamp on each set of agreement. (Purchase at POS Office)

STEP 6: Wait for Final Approval

Loans & Scholarship office will notify student via student email for the final approval of the PTPTN application.

IMPORTANT NOTES

1. Students who are applying or have applied for the PTPTN loan are required to pay their **FULL course fees before due date.**
2. *Submit Agreement & supporting documents to L&S counter for final checking before submission to PTPTN office. **The agreement is valid for 14 days from the date of approval.**
3. Eligibility for the **2nd payment and onwards: student must obtain GPA 2.0 and above.**
4. Student that transfer to other Curtin Branch such as Curtin Bentley, Perth must cancel their current loan. (Compulsory)
5. Student are not allowed to Change Major and course once the loan has been approved and need to cancel if decided to change. (Compulsory)
6. Student who withdraw from the University must cancel their current loan. (Compulsory)
7. No Payment disbursement by PTPTN if do not have active enrolment previous semester and for current semester (Please check with Loans and Scholarships office). Payment will end according to the period approved in the loan agreement.
8. *** Note: Should you need assistance pertaining to the online application, please do not hesitate to email us at: loans.scholarships@curtin.edu.my or call us at: **+60 85 630100 Ext: 2569/2690/2574**