

STEPS TO APPLY FOR PTPTN APPEAL FOR CHANGE OF COURSE (MAJOR)

HOW TO APPLY?

STEP 1: Student must download the form from PTPTN website.

1. Go to PTPTN website: Website: <https://www.ptptn.gov.my/>

OR go the link below link:

<https://www.ptptn.gov.my/wp-content/uploads/2021/12/BORANG-PERMOHONAN-PERTUKARAN-KURSUS-Pin.-5.pdf>

STEP 2: Documents need to be prepared:

All documents must be photocopy A4 size and single sided.

1. Application Form
2. Letter of Offer for Old Course _ current major
3. Letter of Offer for New Course _ once approved by HOD
4. An approval Letter for change of major from HOD
5. Confirmation Letter from the University & CGPA Calculation (request from SSC – Charges include):
<https://studentservices.curtin.edu.my/SSD Online form/>
6. A copy of your result for old & new course (Academic Record-print from Oasis)
7. A copy of your PTPTN Agreement

IMPORTANT NOTES

1. The application form & supporting documents need to go through Curtin University (Loans & Scholarships Office) for checking and certification.
2. Certification must be done by Manager, Student Services, Curtin University, Malaysia.
3. Approval is subject to PTPTN Office discretion as Change of Major is not recommended.
Student is expected to make full course fee payment while waiting for PTPTN feedback on the application either successful/Unsuccessful.
4. The approval will take within One (1) semester.